

### ***The variation of enrolment fee (new for 2008)***

This fee will be collected by the college if a variation to enrolment is made after the last day of the second week of semester.

The fee for 2008 is:

- (a) Add/substitute unit (enrol late) after Administrative Date \$100/unit
- (b) Withdraw from unit after Administrative Date \$300/unit  
and before Census Date ie 31st March or 31st August

This fee, along with other miscellaneous fees, will be reviewed annually and fees for the coming year published by the ACTh office in mid-August.

<b>Semester- length units</b> <i>(assumes student has completed unit enrolment for ACTh credit by the end of Week 2 of semester)</i>				
<b>Semester Week</b>	<b>Day</b>	<b>Action Date</b>	<b>Add/Substitute unit(s)</b>	<b>Withdraw from unit(s)</b>
1	First day	Unit start	No Variation of Enrolment Fee applies.	<ul style="list-style-type: none"> <li>• No Variation of Enrolment Fee applies.</li> <li>• Unit deleted from record.</li> <li>• No academic penalty.</li> <li>• No FEE-Help liability.</li> <li>• Full refund of any up-front payments.</li> </ul>
2	Last day - 5.00 pm (college local time)	<b>Administrative Date</b>	FEE-HELP liability and/or up-front payment applies.	<ul style="list-style-type: none"> <li>• Variation of Enrolment Fee applies.</li> <li>• Unit deleted from record.</li> <li>• No academic penalty.</li> <li>• No FEE-Help liability.</li> <li>• Full refund of any up-front payments.</li> </ul>
3	After Administrative Date up to		Variation of Enrolment Fee applies. ( <b>\$100/unit</b> )	<ul style="list-style-type: none"> <li>• Variation of Enrolment Fee applies (<b>\$300/unit</b>)</li> <li>• No academic penalty (unit graded AW)</li> <li>• No FEE-HELP liability</li> <li>• Full refund of any up-front payments.</li> </ul>
	31 <sup>st</sup> March or 31 <sup>st</sup> August 5.00 pm (college local time)	<b>Census Date</b>	PLUS Written agreement of unit presenter required.  FEE-Help liability and/or up-front payment applies	
	After Census Date up to		No unit/s may be added or substituted after Census Date	<ul style="list-style-type: none"> <li>• No Variation of Enrolment Fee applies.</li> <li>• No academic penalty (unit graded W)</li> <li>• FEE-HELP liability*</li> <li>• No refund of any up-front payments**</li> </ul>
Friday of second teaching week after Census Date	last day - 5.00 pm (college local time)	<b>Withdrawal Date</b>		
	After Withdrawal Date			<ul style="list-style-type: none"> <li>• No Variation of Enrolment Fee applies.</li> <li>• Academic penalty (unit graded FW)</li> <li>• FEE-HELP liability and no refund of any up-front payments**</li> </ul>